



# 2020 SMCCD EEOC DIVERSITY PROJECT GRANT

San Mateo County Community College District Equal Employment Opportunity Committee

## Sample Detailed Budget Diversity Project Grant Application

Spring 2020 Sample Diversity Project Grant		
Budget Line Item	Explanation	Amount Requested
Speakers/Presenters	1 presenter for workshop @50/hour for 3 hours	150.00
Travel Costs for Speaker/ Presenter	\$500 to travel to San Mateo County	\$200.00
Student, classified staff or faculty support	6 student stipends \$100 per stipend	600.00
Advertising/Marketing	1,000 copies of flyer or brochure @.50 per copy	\$500.00
Materials for presentations	100 gift bags for the first 100 people to attend our presentation @ \$5.00 per gift bag	\$500.00
Office Supplies or Materials for Presentations	Paper products, paint, pencils and notebooks	\$1,000.00
Food, refreshments and drinks	Refreshments for presenters and participants at the event	\$2,000.00
<b>Total Budget</b>		<b>\$4,950.00</b>